

## Audit Committee Programme 2011/12

### Diary of Meetings & Work Programme

Date	Work Programme
27th June 2011	Internal Audit Annual Report 2011/12 Internal Audit Annual Plan 2011/12 Health and Safety Annual Report 2011/12 Terms of Reference and Work Programme 2011/12 External Audit Progress Report The Monitoring Officer's Annual Report 2010/11 Annual Report of the Standards Committee 2010/11 External Audit Fee Letter 2011/12 Role of Internal Audit Corporate Governance Statement 2011/12 (including assurance framework). Corporate Risk Register and Annual Risk Management Report 2010/11 Update of Annual Financial Statements
26th September 2011	Statement of Accounts 2011/12 (includes discussion on changes to accounting policies and approval of the Corporate Governance Statement). Corporate Governance /Code of Conduct for Members Update (if required) Treasury Management Strategy 2011/12 Internal Audit Report 30th June 2011 Corporate Risk Register 30th June 2011 Health and Safety Report 30th June 2011 External Audit Progress Report Re-approval of the Statement of Accounts 2010/11 (if required). External Audit Annual Governance Report 2010/11 Treasury Management Strategy 2011/12
5th December 2011	Internal Audit Report 30th September 2011 Corporate Risk Register 30th September 2011 Health and Safety Report 30th September 2011 External Audit Progress Report Constitution Update Annual Report of the Audit Committee 2011 (discussion) External Audit Annual Audit Letter 2010/11 Treasury Management Strategy 2011/12
27th February 2012	Internal Audit Report 31st December 2011 Corporate Risk Register 31st December 2011 Health and Safety Report 31st December 2011 External Audit Progress Report Constitutional Update (if required) Annual Report of the Audit Committee 2011 (Final) External Audit Certification of Claims and Returns 2010/11 External Audit Opinion Plan 2011/12