



Teeswide Safeguarding Adults Board

Meeting Date: **Wednesday 28 June 2017**

Time: **1.30pm – 4pm**

Venue: **Stockton Sixth Form College**

Minutes

Attendees		
Name	Role	Representing
Karen Agar	Associate Director of Nursing	TEWV
John Bagley	Probation Manager	National Probation Service
Ann Baxter	Independent Chair	TSAB
Robin Bonus	Partnerships Manager	Durham Tees Valley CRC
Alison Chilton	Inspection Manager	CQC
Martin Crow	Project Officer	TSAB Business Unit
Lorraine Garbutt	Business Manager	TSAB Business Unit
Liz Hanley	Assistant Director Adult Social Care	Stockton-on-Tees Borough Council
Jill Harrison	Assistant Director of Adult Services	Hartlepool Borough Council
Colin Holt (Part)	Head of Service	Middlesbrough Borough Council
Gina McBride (Minutes)	Admin and Information Officer	TSAB Business Unit
Toni McHale	Healthwatch Manager	Healthwatch Stockton SSNP / ICA
Barbara Potter	Deputy Lead Nurse Head of Quality and Adult Safeguarding	Hartlepool & Stockton CCG and South Tees CCG
Lindsey Robertson	Director of Nursing, Patient Safety & Quality	North Tees & Hartlepool NHS Foundation Trust
Sally Robinson	Director of Children and Adults Services	Hartlepool Borough Council
Jo Tate	Head of Residence and Services	HMP Holme House Prison
Cllr Steve Thomas	Lead Member	Hartlepool Borough Council
Helen Williams	Named Nurse Safeguarding Adults	South Tees Hospitals NHS Foundation Trust
Victoria Wilson	Head of Service Adult Care	Redcar & Cleveland Borough Council

Apologies		
Name	Role	Representing
Katherine Acheson	Compliance Inspector	CQC
Julie Allan	Head of Cleveland Area	National Probation Service
Cllr Jim Beall	Deputy Leader and Adult Social Care & Health	Stockton-on-Tees Borough Council
Jane Bell	Administration Officer	TSAB Business Unit
Mandy Cockfield	Service Manager	Redcar & Cleveland Borough Council
Jean Golightly	Director of Nursing	Hartlepool & Stockton CCG and South Tees CCG
John Graham	Director of Operations	Durham Tees Valley Community Rehabilitation Company Limited
Stuart Harper-Reynolds	Named Nurse (Adult Safeguarding)	North Tees and Hartlepool NHS Foundation Trust

Natasha Judge	South Tees Healthwatch Manager	Middlesbrough, Redcar & Cleveland
Angela Legg	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Christine McManus*	Safeguarding Lead	North East Ambulance Service
Mike Milen	Chief Executive, Redcar & Cleveland Voluntary Development Agency	South Tees VDA
Mel Newton	Senior Lecturer in Nursing from the School of Health and Social Care	Teesside University
Jean Pegg	Inspection Manager	CQC
Patrick Rice	Interim Director Adult Care & Health	Redcar & Cleveland Borough Council
Steve Rose	Chief Executive	Catalyst
Jon Rush	Independent Chair	Redcar & Cleveland LSCB
Anne-Marie Salwey	Detective Superintendent – Head of Specialist Crime	Cleveland Police
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council
Helen Smithies	Assistant Director of Nursing Safeguarding	South Tees Hospitals NHS Foundation Trust
Dave Turton	Head of Community Safety	Cleveland Fire Brigade
Christine Wharton	Inspection Manager	CQC
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

*attends for specific agenda items only

Absent		
Name	Role	Representing
Cllr Julia Rostron	Lead Member	Middlesbrough Borough Council
Cllr Dave Walsh	Lead Member	Redcar & Cleveland Borough Council

Copies: Peter Bell; Susan Cawley; Jackie Gibson; Emily Gill; Suzanne Glass; Lorna Harrison; Colin Holt; Jas Lang; Pat McQuillan; Suzanne Metcalfe; Pamela O'Connor; Judith Oliver; Laura Poppleton; Mike Sharman; Rachael Surtees; Lyndsay Waddington, Anne Warlow

Agenda Item 1	Introductions and Apologies	Presenter: Chair
Discussion	Introductions were made.	

Agenda Item 2	Minutes from the meeting held on 26/04/17	Presenter: Chair
Discussion	The minutes of the meeting held on 26 April 2017 were agreed as a true and accurate record.	
Action Points	Action Owner	Deadline
1. Minutes to be uploaded to TSAB website	GMc	12/07/17

Agenda Item 3	Matters Arising	Presenter: All
Discussion	<p>Meeting with Hartlepool Deaf Centre Wendy Harrison (WH) from the Hartlepool Deaf Centre attended a previous Board meeting. WH had highlighted complaints from patients with hearing impairments who accessed services from North Tees and Hartlepool NHS Foundation Trust (NTHFT). Lindsey Robertson (LR) advised that these issues have been investigated by NTHFT and it seems that they were not flagged via their Complaints Procedure.</p> <p>LR talked through three specific cases and the actions put in place to address these issues. They have asked some of the individuals involved if they would be willing to share their experience to help promote good practice within the Trust; they have declined this offer.</p>	

Cllr Steve Thomas (ST) advised that Healthwatch Hartlepool have published a joint report in conjunction with Hartlepool Deaf Centre. There are a number of recommendations and ST offered to present the report at a future meeting with WH. ST commented that although there are areas for improvement he commended NTHFT for their commitment to try to deliver the best quality care for deaf patients.

Toni McHale (TMc) raised a specific incident within Stockton and it was agreed to speak with LR outside of this meeting.

Transforming Care

At the previous Board meeting, Chris Brown (CB), Deputy Director of Quality Assurance, NHS England sent her apologies. Subsequently a separate meeting with CB was held with 3 of the Local Authorities (LAs), CCG and Probation Service. AB felt that it was a useful meeting, highlighting a number of actions to take forward. Ann Workman (AW) has offered to take the issues raised to the Regional Directors of Adult Social Services Group. CB will be circulating a copy of the delivery plan and governance paper for information. CB will be attending the next TSAB in September and there will be a further meeting with LAs, CB and CCG in October.

LeDER Steering Group

Liz Hanley (LH) has not yet received meeting dates. Barbara Potter (BP) agreed to chase this up.

CVPIC Action Plan

There was no representation from Cleveland Police; therefore this item will be carried forward.

Modern Day Slavery Presentation

Matt-Murphy King from Cleveland Police will be conducting a presentation at the October TSAB meeting.

CQC Actions

It is unknown as to which LA is piloting the CQC dashboard and whether information sharing meetings have been arranged with Middlesbrough Borough Council. The Business Unit will contact Christine Wharton (CW) to update on these matters.

Action Points	Action Owner	Deadline
1. ST and WH to present Healthwatch Hartlepool and Deaf Centre Report	ST / WH	06/09/17
2. ST to send report to Business Unit for circulation with the minutes of this meeting	ST	12/07/17
3. CVPIC Action Plan to be carried forward to the next meeting	AMS	06/09/17
4. TMc to liaise with LR regarding NTHFT patient	TMc	06/09/17
5. BP to liaise with JG in respect of LeDER Steering Group dates	BP	12/07/17
6. Contact CW regarding outstanding actions and send response with the minutes of this meeting	Business Unit	12/07/17

Agenda Item 4	Update from Sub-Groups	Presenter: Sub-Group Chairs
Discussion	<p>Communication & Engagement (CE) In the absence of Dave Turton (DT), Martin Crow (MC) provided the following update;</p> <ul style="list-style-type: none"> DT has taken on chairing responsibilities for the CE Sub-Group 	

- A new Deputy (Jill Barber from Cleveland Fire Brigade) has been appointed
- The Operational Work Plan was reviewed to establish key areas of work over the next 12 months
- 4 stakeholder events will be held throughout the year; one in each borough
- Arranging a week of awareness raising activities in October

- **Prevention Group**

Following discussions at the Board's Development Day it was agreed to establish a Prevention Task & Finish Group. There will be further consideration to particular areas of interest such as raising awareness of safeguarding amongst Black, Minority and Ethnic (BME) groups and informal /unpaid carers.

There will be further consideration of an appropriate chair and membership which will be dependent on the subject matter. There will need to be realistic targets and achievable outcomes

AB commented that engagement with BME groups was highlighted as an area for improvement at the Board's Development Day. MC noted that there are also links to the work of the Learning, Training and Development Sub-Group. It has been suggested that the next conference could perhaps have a focus on prevention and that the Task & Finish Group could be involved with this.

- **Communication & Engagement Strategy**

MC presented the proposed Strategy and explained that the general public and marginalised groups have now been re-categorised as key players.

The methodologies to capture Making Safeguarding Personal (MSP) have not yet been agreed; however the Operational Leads Practice Group (OLPG) will be considering this in more detail.

The introduction of Safeguarding Champions has been included in the strategy.

The CE Strategy was ratified by members present.

- **North East Regional Awareness Campaign**

Liz Hanley (LH) explained that a radio campaign was funded in previous years by ADASS however this funding has now ceased. This matter was raised at the Regional Safeguarding Meeting to establish whether the 12 LAs would be willing to contribute. The cost is higher than originally estimated, however if all 12 LAs contributed to the campaign the Board's budget has capacity to support a further campaign. LH is waiting for further information to determine if the campaign will provide value for money. If all 12 LAs do not take part, then a Durham and Tees Valley funded project will be explored. MC asked if we could influence the promotion dates as this could be tied in to the awareness raising week in October.

LR queried the impact and what is meant by 'reach'. It is uncertain whether this figure is based on population or listeners. Members also felt it would be useful to get a sense of Smooth Radio's demographic of listeners.

Lorraine Garbutt (LG) commented that it is disappointing that there is not a national campaign for adult safeguarding. AB agreed to write to the Lead for the Department of Health to report that there seems to be more focus

on children's safeguarding and that the profile of adult safeguarding should be improved. AB will also contact Lyn Romeo to see if she could pass these comments to the new Minister.

Learning Training & Development (LTD)

Sally Robinson (SR) provided the following update;

- Reviewed and refreshed the Training Plan
- Exploring alternative options for the Provider Managers Training. LG recently attended a pilot commissioned by Middlesbrough Borough Council (MBC) and an evaluation group will work with the facilitator to adapt some of the content.
- Feedback from the Domestic Abuse conference was positive and there will be further discussions around potential topics for the next conference. SR encouraged members to advise the Business Unit of any subjects for consideration.
- SR made reference to the MAPPA E-learning course and encouraged members to promote it amongst their organisations. To access [click here](#).
- Virtual College contract negotiations together with the LSCBs will continue at a later date.
- The TSAB has purchased the Sexual Exploitation e-learning course for a further year.
- The number of Virtual College licences used continues to increase.
- SR reminded members that there are a series of training workbooks on the TSAB website which can be downloaded and printed for completion. To date, 332 certificates have been issued. LG advised that more topics are being developed.
- SR reflected that the LTD Sub-Group is well attended and has good multi-agency involvement. There is a positive approach to collaborative working and sharing information. In particular, agencies may offer places on their internal training courses in order to see if it is suitable or can be adapted for TSAB training.

LR advised that the NHS Centre may contact the Board for the number of people who have completed the Prevent workbook.

Performance Audit & Quality (PAQ)

In the absence of Erik Scollay (ES), LG provided the following update;

- **Refugees and Asylum Seekers**
Information was previously considered in October 2016; TSAB agreed this was a low risk area, but asked that PAQ updated the Board in 6 months. Further information has been collated and presented to members including interesting commentary from a Refugee and Asylum Seekers focus group in MBC. A newspaper article regarding Syrian Refugees was also shared. An emerging theme from the focus group was around hate crime and that they did not feel safe in their community. The LAs indicated either minimal or no safeguarding activity linked to refugees and asylum seekers. Stockton-on-Tees Borough Council (SBC) was the exception and has had some reports of modern slavery.

TMc informed that Healthwatch Stockton has completed a hate crime report which can be shared with the Board.

ST advised that Healthwatch Hartlepool and Hartlepool, Stockton and South Tees CCGs have pulled together a report and a number of recommendations in relation to this subject. ST inferred that HBC's information presented today may accurately reflect service provision but does not necessarily depict the experiences of people

in Hartlepool.

ST suggested that links are established with the Tees Valley Sanctuary Hub for some further guidance. The hub is a source of intelligence that overlaps with the work of safeguarding. TMc also suggested a contact within Cleveland Police.

- **Quality Assurance Framework Timetable**

All statutory partners completed their QAF submissions in 2016/17. The timetable for non-statutory partners' submissions during 2017/18 was circulated. LG advised that the template has been reviewed following feedback. Evidence sources have been made clearer and the briefing presentation has been updated.

A request for further volunteers to take part in the evaluation process will be circulated to Board partners: it is important that volunteers possess good skills and knowledge of safeguarding adults and are able to fully contribute to the evaluation process. In addition, the submitting agency will be offered the opportunity to attend the evaluation session to present their evidence to the evaluation group.

AB requested feedback from statutory partners. SR expressed concerns relating to the process and suggested further clarity on how the evidence links to the standard would be helpful. SR indicated that if the submitting agency is present at the evaluation group this would improve the process significantly to allow for easy navigation through the documentation.

LH felt that the QAF was a robust system and raised areas for improvement that SBC had perhaps not fully considered previously. LH suggested that the QAF explicitly makes reference to the senior leadership team having the right to reply to feedback.

AB reiterated that the QAF is about the Board being assured, but that it is also about individual organisations being assured that good practice is taking place. There needs to be the right level of challenge, but to also ensure that the QAF is used in a positive way to make improvements. AB indicated that once the QAF is rolled out to non-statutory partners this will potentially highlight further changes required to the template or process.

- **Medication Errors Audit Report**

In June 2016, the PAQ Sub-Group initiated a Task & Finish Group to look at medication errors and the impact on safeguarding.

LG highlighted key findings within the report. LG explained that the Task & Finish Group will reconvene to look at the recommendations and develop an action plan. The action plan will be taken to the PAQ Sub-Group for ratification.

LG informed members that the data included within the appendices of the report was received in 2016 and may now be out of date.

Throughout the data gathering process, issues have been highlighted and fed back to the relevant agencies.

Members discussed the report in more detail. LH commented that in her experience, care homes that are subject to the Serious Concerns Protocol often need additional pharmacy support - LH felt that this should be a priority. Pharmacy support in South Tees is funded through the Better Care Fund (BCF),

but it is not seen as a core service and therefore the funding is not necessarily secure. BP agreed to take this feedback to JG.

LR felt that the report should be clear as to whether it is referring to registered or non-registered agency nursing staff. A registered nurse would be competent to issue medicines. Helen Williams (HW) noted that there seems to be inconsistencies around professional responsibility and whether it is up to the agency or care home to check competency. LR reiterated that if the agency worker is a registered nurse and is incompetent to administer medication they should be reported to the NMC. Registered nurses should refresh their training in order to maintain their licence. If they are deemed incompetent to issue medication and do not have up to date training, it is the responsibility of the professional who revalidates their licence to flag this up.

LR requested further clarification on the information supplied by NTHFT. LG agreed to provide further details and send to LR before the report is finalised. LR may provide an addendum to the report, depending on these findings.

It was identified that there was no input from TEWV or the prison service and that it would be beneficial to have further assurance in these areas. Karen Agar (KA) and Jo Tate (JT) will nominate someone from their organisation to be involved with the Task & Finish Group.

- **Draft Multi-Agency Data – Quarter 4**

Although data has been submitted to the Business Unit, there has not been sufficient time to conduct proper analysis. It will therefore form part of the End of Year Report in September.

- **Home Care Data**

Home care data was presented at the previous Board meeting and was considered further by the PAQ Sub-Group. It was agreed to set up a Task & Finish group to look in more detail at Home Care. ES will lead on this piece of work.

Policy, Procedures and Practice Guidance (PPP)

LH chaired the Sub-Group meeting in the absence of AW and provided the following update;

- Darlington SAR (Gladys) was discussed and it was agreed to amend the Inter-Agency Procedure. The procedure now states that representation at strategy meetings should be carefully considered, particularly if the potential perpetrator (e.g care home or an implicated family member) is required to attend. Members agreed to this alteration.
- Operational Work Plan was agreed.

- **Self-Neglect Policy and Guidance**

The Self-Neglect Policy was ratified by Board Members. Guidance is currently being developed based on the North of Tyne Guidance. The Self-Neglect Task and Finish Group have discussed the following elements in detail:

- **Information Sharing Agreement – Signatories**

The Board's Information Sharing Agreement (ISA) will be reviewed to reflect the increasing number of organisations required to share information. The signatories to the ISA will be updated to reflect this.

- **Self-Neglect High Risk Panel**

A number of LAs across the country have adopted high risk panels

to support the management of complex cases. The Hounslow model was considered by the Task and Finish Group: their Risk Panel is convened on a monthly basis to consider and risk assess complex cases on a multi-agency basis.

➤ **ECINS**

Members of the Self-Neglect Task & Finish Group have agreed that the ECINS system should be incorporated into the Self-Neglect Guidance as a means of sharing multi-agency information. The Self-Neglect Guidance is currently being drafted and will be brought to the September Board for agreement. AB advised that Darlington Borough Council is conducting similar work and links could be made.

- **Responding to and Managing Serious Concerns Protocol**

This protocol has been refreshed and will be brought to the Board for approval in October.

- **Cleveland Police Referral Criteria**

This document was discussed at the Update Meeting attended by LAs and Police. This is an operational document and should be circulated appropriately amongst organisations.

CONFIDENTIAL

Safeguarding Adults Reviews

Due to the confidential nature of discussions, part of this section has been removed.

Lessons Learned Briefing Template

This tool has been adapted from a Redcar & Cleveland Borough Council template which is used to disseminate learning. It can also be used as a way for organisations to demonstrate the learning implemented. This model is used regionally across the LSCBs so is already embedded into children's practice.

Action Points	Action Owner	Deadline
1. LH to seek further information regarding the regional awareness campaign and discuss at the next meeting	LH	06/09/17
2. AB to write to DoH and Lynn Romeo in respect of a national awareness campaign	AB	06/09/17
3. Members to put forward suggestions for the next conference	All	06/09/17
4. Members to promote the use of MAPPA e-learning amongst their organisations	All	06/09/17
5. TMc to send hate crime report to the Business Unit for circulation	TMc	06/09/17
6. ST to circulate Healthwatch Hartlepool and HAST CCG's recommendation report	ST	06/09/17
7. TMc to provide Cleveland Police contact details in relation to refugees and asylum seekers	TMc	06/09/17
8. Right to reply to feedback to be incorporated within the QAF	LG	12/07/17
9. BP to liaise with JG regarding funding for Pharmacy support	BP	06/09/17
10. Ann Parker to be invited to Medication Audit Task & Finish Group	Business Unit	05/07/17
11. Source of data from NTHFT to be clarified	LG	12/07/17
12. KA and JT to nominate a member of staff to attend the Medication Audit Task & Finish Group	KA / JT	05/07/17
13. Updated Inter-Agency Procedure to be added to the TSAB website	Business Unit	12/07/17
14. Self-Neglect Policy to be added to the TSAB website	Business Unit	12/07/17

15. Self-Neglect Guidance to be brought to September TSAB meeting	AW	06/09/17
16. Responding to and Managing Serious Concerns Protocol to be brought to October TSAB meeting	AW	18/10/17
17. Contact Darlington Borough Council to discuss Self-Neglect work	LG	23/08/17
18. Cleveland Police Referral Criteria to be added to the TSAB website.	Business Unit	12/07/17
19. SAR Policy & Procedures to be added to TSAB website	Business Unit	12/07/17
20. Lessons Learned Briefing Template to be used and tested for SAR3	SAR Sub-Group	27/09/17

Agenda Item 5	Operational Leads Practice Group	Presenter: Lorraine Garbutt
Discussion	<p>A Development Session has been booked in October for the OLPG. Invitations have been extended to include the Safeguarding Leads from the Trusts, Police and Cleveland Fire Brigade. Service Managers and Team Managers from Local Authorities have also been invited.</p> <p>The agenda is not yet finalised, however it will include findings from the peer audit, Making Safeguarding Personal and discussions around the Quality Assurance Framework.</p>	

Agenda Item 6	TSAB Membership	Presenter: All
Discussion	<p>The following were discussed in relation to Board membership:</p> <p>Housing Members agreed that Housing play a significant role in identifying vulnerable people and they should be invited to attend the Board. Housing already attends the LSCBs and MAPPA Board. AB agreed to write to the Chief Executive of Thirteen to nominate a representative. It was felt that Thirteen Group was the most appropriate as the only housing provider that spans across all four LAs.</p> <p>GPs / Dentists / Pharmacists / NHS England GP membership has been discussed previously, but did not progress. There remains an appetite for GPs to become more actively involved and AB supported this. Barbara Potter (BP) indicated that NHS England is due to publish the Intercollegiate Document which should include the provision of a named GP for Adult Safeguarding. LR commented that a GP does not attend Local Safeguarding Children Board meetings, but that they are on the circulation list and are kept informed. AB requested that once the Intercollegiate Document is published, links to GPs, dentists, pharmacists and NHS England is discussed as a substantive agenda item. AB requested that Jean Golightly (JG) is present for this discussion.</p> <p>Public Health AB agreed to write to all 3 Public Health Leads to ask if they would like to nominate someone to attend the Board.</p> <p>Voluntary Sector Steve Rose (Chief Executive of Catalyst) attends the Board on behalf of North Tees Voluntary Development Agency (VDA). A request was put to both Middlesbrough and Redcar VDAs to secure a representative for South Tees; the Business Unit is awaiting a response.</p> <p>Healthwatch Hartlepool Cllr ST attends as the Lead Member for Hartlepool Borough Council (HBC). It was</p>	

	<p>not deemed appropriate that he also represents Healthwatch Hartlepool. ST advised that he will seek to find an appropriate person to attend on behalf of Healthwatch Hartlepool.</p> <p>Trading Standards It was suggested that Trading Standards could be invited to a specific Board meeting to talk about Financial Abuse and scams. It can then be determined whether they are able to attend more frequently.</p>	
Action Points	Action Owner	Deadline
1. BP to share Intercollegiate Document as soon as it becomes available	BP	TBC
2. Links to GPs, Dentists, Pharmacists and NHS England to be discussed once the Intercollegiate Document has been published.	All	TBC
3. JG to attend Board meeting to discuss membership	JG	TBC
4. ST to arrange appropriate representative from Healthwatch Hartlepool	ST	06/09/17
5. Trading Standards to be invited to a future meeting to discuss Financial Abuse and scams	Chair	13/12/17

Agenda Item 7	Partner Assurance Reports	Presenter: Sally Robinson
Discussion	<p>Middlesbrough Borough Council In the absence of a MBC member of staff this report was not thoroughly discussed. LG commented that MBC were going through some structural changes within their organisation at the time which made the QAF difficult to complete.</p> <p>Hartlepool Borough Council SR talked through HBC's report. SR explained that some areas were downgraded to red and HBC will resubmit these areas to provide assurance to the Board.</p> <p>SR noted that one of the findings was in relation to a Safeguarding Strategy; SR felt that there needs to be further clarification and direction on this. Victoria Wilson (VW) advised that RCBC has written a Safeguarding Strategy and that this could be shared. It was suggested that RCBC Safeguarding Strategy is circulated with the minutes for further consideration by partners. It will be determined at the next Board meeting what is required.</p> <p>SR felt that there were some inconsistencies between the findings from the QAF and the Peer Audit. SR felt that there may be a way to interface these two elements.</p> <p>SR explained that for HBC there is a greater level of scrutiny on receipt of a Safeguarding Concern which may result in the concern being recorded as No Further Action within safeguarding. This process differs with other LAs and portrays HBC as an outlier in terms of conversion rates.</p>	
Action Points	Action Owner	Deadline
1. VW to send RCBCs Safeguarding Strategy to Business Unit for circulation	VW	12/07/17
2. Discussion on individual Safeguarding Strategies to be raised at the next meeting	AB	06/09/17

Agenda Item 8	National Network Report	Presenter: Chair
Discussion	The Safeguarding Adults Board, Chairs National Network Report was circulated for information.	

Agenda Item 9	Privatisation of Care	Presenter: Karen Agar
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Discussion	<p>Karen Agar advised that this new model of care was discussed at the York Safeguarding Adults Board. There are concerns over how this type of care would be regulated. Although this is not an issue in the Tees area at the moment, Members felt that this should be kept on the radar.</p> <p>Alison Chilton (AC) confirmed that if they are a registered service then CQC would regulate them. If they employ staff who provide care then CQC would inspect them. However, if private arrangements are made, for example, employing a personal assistant then this is not regulated. AB asked that CQC keeps the Board informed with any further developments.</p>		
Action Points	Action Owner	Deadline	
1. CQC to keep the Board informed on any regulation and safety issues highlighted around new models of care.	AC	Ongoing	

Agenda Item 10	Financial Abuse and Scams	Presenter: Chair	
Discussion	<p>The Financial Abuse and Scams guidance document was circulated for information. The document reinforces that Trading Standards should be a member of the Board.</p>		

Agenda Item 11	Any Other Business	Presenter: All	
Discussion	<p>Cause of Injuries LR made reference to a recent case where a patient had significant injuries linked to Domestic Abuse. The individual's relay of events did not correspond with the injuries received. It was noted that there is a role within Children's services that provides this level of expertise and professional opinion. There is no equivalent in adult services. AB explained that this matter has been brought to the Board previously with no practical conclusion. It was identified when first raised that this is a national issue. AB suggested that this is raised through the national network. The intercollegiate document (once published) may also provide some guidance as it should name doctors who will be responsible for going to court in instances such as this. LH agreed to raise this matter at the Regional Safeguarding Meeting in July.</p> <p>TEWV Inspection KA informed that CQC conducted an unannounced inspection at the end of last year and TEWV maintained their overall 'good' rating. To access the full report click here.</p>		
Action Points	Action Owner	Deadline	
1. Review intercollegiate document once published with regards to named professionals who would go to court to verify cause of injury	BP	TBC	
2. Named professional to identify cause of injury to be raised via the Regional Safeguarding Group and to the National ADASS Group.	LH	17/07/17	

Next Meeting Date: **Wednesday 6 September 2017**
Time: **1.30pm – 4pm**
Venue: **Stockton Sixth Form College**

Minutes agreed by Independent Chair on 06/07/17



Appendix 1 - Attendance Matrix

The table below reflects named members of the TSAB, although deputies have been shaded. The table does not include attendance at the Board's Development Day on 29/03/17.

Company	03/03/2017	26/04/2017	28/06/2017	3
CCG Board Member (Hartlepool & Stockton CCG and South Tees CCG)	1	1	1	100%
Cleveland Fire Brigade Board Member	1	1	0	67%
Cleveland Police Board Member	1	1	0	67%
CQC Board Member (committed to attend 2 meetings per year)	0	2	1	67%
Durham Tees Valley Community Rehabilitation Company	0	0	1	33%
HBC Board Member	0	1	1	67%
HBC Assistant Director	1	1	1	100%
HBC Lead Member	0	0	1	33%
Healthwatch Hartlepool	0	0	0	0%
Healthwatch Tees (committed to attend 2 meetings per year)	1	0	1	67%
HMP Holme House Prison	0	0	1	33%
MBC Board Member	1	1	1	100%
MBC Assistant Director (N/A)	0	0	0	0%
MBC Lead Member	0	0	0	0%
National Probation Service Cleveland	1	1	1	100%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	0	1	1	67%
RCBC Board Member	1	1	1	100%
RCBC Assistant Director (N/A)	0	0	0	0%
RCBC Lead Member	0	0	0	0%
SBC Board Member	0	0	0	0%
SBC Assistant Director	1	1	1	100%
SBC Lead Member	1	0	0	33%
South Tees Hospitals NHS Foundation Trust	1	1	1	100%
Teesside University	0	0	0	0%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	1	100%
TSAB Independent Chair	1	1	1	100%
TSAB Business Unit	4	3	3	100%
Voluntary Sector - North Tees (Catalyst)	1	0	0	33%